



# Student wēpa Printing Guide

## Getting Started

### HSC Student Print Credit

All enrolled HSC students who currently pay the HSC Library and Technology Fee are given a **\$10** print credit every fall and spring term.

- The credits are automatically issued to students' UNM HSC wēpa accounts and may be accessed from HSC or UNM wēpa printers
- The fall credit is available from July 1 through December 31
- The spring credit is available from January 1 through June 30
- Remaining print credits do not carry over from prior terms and are not refundable

### UNM HSC Wēpa Printer Locations

- Health Sciences Library and Informatics Center 2nd floor (accessible 24 hours)
- Health Sciences Library and Informatics Center 3rd floor, room 330 (group study rooms across from treadmills)
- Domenici Center for Health Sciences Education, North building room 2726
- College of Nursing/College of Pharmacy student lounge, room 145
- UNM Health Sciences Rio Rancho Campus lobby

For additional information on  
printing visit, see our guide:  
[goto.unm.edu/hslic-wepa](https://goto.unm.edu/hslic-wepa)  
or follow the QR code:





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## To print from:

- Your Personal Computer:
  1. Go to [www.wepanow.com/software](http://www.wepanow.com/software) to download either the Windows or OSX driver.
  2. Select “University of New Mexico HSC” for your school.
  3. Log into the driver using your **HSC Net ID** and password.
  4. When you are ready to print, choose “File>Print” and select “wēpa printer.”
  5. Log into a wēpa printer using your **HSC Net ID** and password and release your desired print jobs from your queue.

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- Your Mobile Device:
  1. Go to the Apple Store or Google Play Store and download the **Wēpa Print** app.
  2. Select “University of New Mexico HSC” for your school.
  3. Log into the app using your **HSC Net ID** credentials.
  4. Open the document, click “share”, and select “wēpa”.
  5. Log into a wēpa printer using your **HSC Net ID** credentials and release your desired print jobs from your queue.

-or-

  5. wēpa has now added touchless printing via the app. Look for the icon labeled “Hold Phone Here to Print.”

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- The Web:
  1. Go to [www.wepanow.com/login](http://www.wepanow.com/login)
  2. Select “University of New Mexico HSC” for your school.
  3. Log in using your **HSC Net ID** credentials.
  4. Upload your documents to the cloud.
  5. Log into a wēpa printer using your **HSC Net ID** credentials and release your desired print jobs from your queue.

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- USB:
  1. Insert USB flash drive into wēpa printer.
  2. Select desired files to print and print settings.
  3. Click “Print” and select to either log in with your **HSC Net ID** or pay with another option.

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